

Administration of an RE Program

Renaissance Module

October 3-5, 2006 Xavier Center, Convent Station, NJ
Tuesday 7pm - Thursday 12pm



Sponsored by
**The Unitarian Universalist District
of Metropolitan New York**

Just the Facts

- What:** Fifteen hours of standardized training in Administration of a Religious Education Program. We also expect this to be an outstanding opportunity for networking and mutual support among religious leadership.
- Who:** This is for.... DREs, RE Leaders, and Ministers are all welcome. Registration is limited, so sign up early!!
- When:** October 3-5, Tuesday 7pm to Thursday 12pm. Full participation is required to receive Renaissance Credit. Tuesday dinner will be available for an additional charge of \$20 if you would like to arrive early. There are also restaurants in the area (more on that later).
- Where:** Xavier Conference Center, at the College of St Elizabeth, Convent Station, NJ (near Morristown)
www.xaviercenter.org There is a NJ Transit train station adjacent to the campus.
- Cost:** \$225: covers room, meals, materials, and leaders.
\$195 each additional person from same congregation. \$25 additional for late registration (after 9/19). Because of our advance expense commitments, we cannot guarantee refunds for withdrawal after 9/19. Refunds will be considered after conference costs have been met.
- Rooms:** Single occupancy rooms with hallway bathrooms.
- Bring:** Three ring binder, paper and pen, resources to share, comfortable clothes.
- Leaders:** Pat Ellenwood and Andrea Lerner. Leaders are chosen and trained by the Renaissance Program

Pat Ellenwood:

Pat Ellenwood is the religious educator at the Unitarian Universalist Society in Wellesley Hills, MA. Over the years she has served the Mass Bay District and the Unitarian Universalist Association in a variety of ways. She was the President of LREDA from 1999-02 and received the Angus H. MacLean Award for Excellence in Religious Education in 2002. Her essay, "Changing Lenses" appears in Essex Conversations. She recently completed 2 terms as LREDA representative to the Council of Church Staff Finances of the UUA and has served as the chair of the LREDA Grant Committee.

Andrea Lerner:

Andrea Lerner is the RE Program Consultant for the Metro NY District, serving 51 congregations in NY, NJ, PA and CT. She has been involved in religious education for 12 years, serving as DRE in Orlando, FL, San Antonio, TX, and Austin, TX, which range in size from 250 members to 700 members, and as informal mentor to DREs from small congregations. She also served on the Board of the Liberal Religious Educators Assn (LREDA) for five years as Membership Chair. Administration is one of her favorite modules!

Tell me more!

Goals for leaders and participants

- To recognize the scope of administrative duties in each participant's own situation.
- To become more aware of the components of the administration of RE programs.
- To recognize that in a congregational setting these are often shared responsibilities.
- To recognize and acknowledge the various individuals and entities who share these duties and responsibilities and to build skills in developing relationships and alliances.
- To become aware of new skills and techniques for information storage and retrieval and for decision-making.

Reader: A photocopied collection of UU and other materials prepared for this module will be sent to those registering by the deadline. The participant should be familiar with the contents before coming to the module.

[CLICK HERE FOR ONLINE REGISTRATION!](https://www.formdesk.com/uufoms/administration) or use this address: <https://www.formdesk.com/uufoms/administration>