

# Administration of an RE Program

## Renaissance Module

September 23-25, 2008 Xavier Center, Convent Station, NJ  
Tuesday 7pm - Thursday 12pm



Sponsored by  
**The Unitarian Universalist District  
of Metropolitan New York**

### Just the Facts

- What:** Fifteen hours of standardized training in Administration of a Religious Education Program. We also expect this to be an outstanding opportunity for networking and mutual support among religious leadership.
- Who:** DREs, RE Assistants, RE Chairs/Committee Members, and Ministers are all welcome. Registration is limited, so sign up early!!
- When:** September 23-25, Tuesday 7pm to Thursday 12pm. Full participation is required to receive Renaissance Credit. Tuesday dinner will be available for an additional charge of \$20 if you would like to arrive early. There are also restaurants within driving distance.
- Where:** Xavier Conference Center, at the College of St Elizabeth, Convent Station, NJ (near Morristown) [www.xaviercenter.org](http://www.xaviercenter.org) There is a NJ Transit train station adjacent to the campus.
- Cost:** \$250: covers room, meals, materials, and leaders.  
\$225 each additional person from same congregation. We believe it's better if you have more than one person trained in each area – so they can work more effectively as a team back in the congregation.  
Because of our advance expense commitments, we cannot guarantee refunds for withdrawal after September 12. Refunds will be considered after conference costs have been met.
- Rooms:** Single occupancy rooms with hallway bathrooms.
- Bring:** Three ring binder, paper and pen, resources to share, comfortable clothes.
- Leaders:** Karen LoBracco and Pat Infante – Karen is the new Program Consultant for the St Lawrence District, and Pat is the new Director of Lifespan Faith Development for the Joseph Priestley District. Both have served UU congregations as religious educators.

### Tell me more!

#### Goals for leaders and participants

- To recognize the scope of administrative duties in each participant's own situation.
- To become more aware of the components of the administration of RE programs.
- To recognize that in a congregational setting these are often shared responsibilities.
- To recognize and acknowledge the various individuals and entities who share these duties and responsibilities and to build skills in developing relationships and alliances.
- To become aware of new skills and techniques for information storage and retrieval and for decision-making.

Reader: A photocopied collection of UU and other materials prepared for this module will be sent to those registering by the deadline. The participant should be familiar with the contents before coming to the module.

[CLICK HERE FOR ONLINE REGISTRATION!](https://www.formdesk.com/uiforms/administration) or use this link: <https://www.formdesk.com/uiforms/administration>